www.pawtucketlibrary.org

Pawtucket Public Library

PrinterOn

Mobile Print Service

Print from your mobile device directly to a Library printer

PAWTUCKET PUBLIC LIBRARY

13 Summer Street

Pawtucket, RI 02860

401-725-3714

MOBILE PRINTING IN THE LIBRARY

Use the Library's mobile print service to print from your laptop, smart phone or mobile device directly to a Library printer.

Pick up your print job at the Print Release Station in the Computer Room on the second floor of the Sayles Building

Printing Costs:
$.10 per page for black & white single-sided
$.15 per page for black & white double-sided
$.50 per page for color single-sided

The self-service Print Release station accepts <u>cash only</u>

A library card is not required to use the Mobile Print service

HOW TO PRINT AN EMAIL AND ATTACHMENT

To print an email message and/or attachment, simply forward the email to one of the three printers listed below:

Black and White 1-Sided Printer:
ppl-main-bw-1@printspots.com

Black and White 2-Sided Printer:
ppl-main-bw-2@printspots.com

Color 1-Sided Printer:
ppl-main-color-1@printspots.com

HOW TO PRINT A DOCUMENT, PICTURE OR WEBPAGE

Go to the Library's mobile print website to print your document, picture or webpage

1. Go to **www.pawtucketlibrary.org**

2. Click on the picture of the cell phone on left side of the screen.

3. Follow directions on the screen:
    Choose a printer
    Enter your email address
    Browse for your file on your device
    Click on Green Printer button

HOW TO PRINT WITH THE PRINTERON APP

Download the **PrinterOn** APP for iOS or Android

- Download the **PrinterOn** app and open it

- You will see "Tap here to select a printer" on the bottom of the app

- Choose 'Search' from the choices at the bottom of the screen

- Type in "Pawtucket Library"

- You will see the three choices of printers: Black and White 1-sided, Black and White 2-sided and Color 1-sided

- Choose the printer that fits your print job needs

- Select what you want to print from the choices on the screen "Documents", "Photos", "Web" etc.

- Click on the printer icon in the upper right corner of the screen

- Click on the green Print button at the bottom of the screen

Go to the Print Release station to pay for and print your print job